

Sacred Heart Behaviour Policy Letter 2012

Dear Parent/ Guardian

RE: BEHAVIOUR PROCEDURE

I am writing to remind you of how Sacred Heart monitors behaviour throughout the school.

The school use a computer programme called SIMS to log behaviour and achievement for your child. This information will be regularly fed back to you and your child. We hope this system will have a positive effect on your child's behaviour and encourage them to strive to do their best in every class that they are in.

In summary, *Behaviour Points* are issued in the following categories:-

- Equipment
- Disruptive/inappropriate behaviour
- Poor effort
- Late to school
- Late to lesson
- Use of mobile phone
- Failed to do homework
- Fighting
- Truancy
- No P.E. Kit

Achievement Points are available to pupils in the following categories:-

- Excellent effort
- Outstanding work
- Good mention
- Excellent homework
- Excellent participation
- Charity fundraising
- Positive contribution towards school
- Good Reading

The consequences for both *Behaviour* and *Achievement* points are set out overleaf.

It is important you are aware of the points your child is on and your support is absolutely essential in the school's efforts to optimise performance in the classroom.

Please be aware that these measures are purely a guide and understand that we will deal with each case on an individual basis by conducting an investigation. A child's previous patterns of behaviour and individual circumstances will be taken into account.

Should you wish to discuss this matter any further, please do not hesitate to contact myself and or the Head of Year.

Yours sincerely,

R. LANSQUOT
DEPUTY HEADTEACHER

I have received and understood the letter regarding the behaviour guidelines from my child.

Child's Name _____ Class _____

Parent/Guardian _____ signed:

Date _____

BEHAVIOUR POINTS

5 Points Investigation ***FORM TUTOR***

STAGE 1

- Friday Night
- Form Tutor Call Home

10 Points Investigation

- Call Home/Meeting - Parent/Form Tutor/HOY
- No Trip
- Saturday Morning Detention
- Form Tutor Report
- Evidence provided to HOY

20 Points Investigation ***YEAR***

STAGE 2 HEAD OF

- Meeting - Parent/HOY
- HOY Report

30 Points Investigation*

- Meeting – Parent/HOY/Ms Davey (*Footsteps Manager & Co-ordinator*)
- 1 Week Footsteps
- PSP by Ms Davey

Evidence provided to Mr Lansiquot

40 Points Investigation*

STAGE 3 DEPUTY

HEAD

- Meeting – Parent/Mr Lansiquot
- Warning Letter with next steps
- 2 Weeks Footsteps includes 1 Week Integration

50 Points Investigation*

- Meeting – Parent/Mr Lansiquot/HOY/Ms Davey
- Senior Staff Panel/HOY

60 +Points Investigation*

STAGE 4

HEADTEACHER

- Meeting – Parent/Mr Lansiquot/Mr Cefai
- PRU Recommended
- Indication of no progress being made and consideration of permanent/alternative education

****Length of exclusions will be decided upon an individual basis/severity of behaviour.***

ACHIEVEMENT POINTS

150 Achievement Points

- Bronze Certificate

350+ Achievement Points

Gold Certificate

£10 Voucher

250 Achievement Points

- Silver Certificate
- £5 Voucher

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New Late To School Procedure

Half Termly

Late to School x 3	Letter/Saturday Morning Detention
Late to School x 5	Letter/Early Morning Detentions (3 days min) <u>7.45am-8.00am</u> (Failure to attend will result in a 1 day exclusion) Contact home by Mr Sango
Late to School x 6-9	Each late will lead to an 'Early Morning Detention' on the following day. 7.45am-8am (Failure to attend will result in a 1 day exclusion)
Late to School x 10	1 day exclusion / Pupil to face panel to discuss further measures.